

MRS. LOWERY

Classroom Procedures

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ENTERING THE CLASSROOM

- ▶ Line up in straight line (one behind the other) outside the classroom and wait quietly for instructions.
- ▶ While waiting in line to enter the classroom, remove all items needed for class from your book bag.
- ▶ Students will enter the classroom as instructed, 6 students at a time.
- ▶ Quietly place your book bag on a cubby hook or the floor beneath.
- ▶ Sharpen your pencil and have a seat quietly. Once seated, do not get up again without permission.
- ▶ Follow directions on the board or sit quietly and wait for instructions.



BELL WORK

- ▶ Follow directions on the board or follow directions provided by the teacher.
- ▶ There are several different types of Bell Work. Here are a few:
 - ▶ A “Do Now” Short math assignment to be completed asap (5-8 mins)
 - ▶ “Number Talks” completed as a Whole Class using mental math
 - ▶ Review for an Assessment



**RIGOROUS
BELL WORK**
(AKA DO NOW)

COMING TO ATTENTION



- ▶ Flick the classroom lights/Everyone quiet
- ▶ Students may vote on a specific “Attention Getter” for their class.
 - ▶ WWW dot/Zip it dot com
 - ▶ 3, 2/1
 - ▶ No Flex/Zone
 - ▶ Class /Yes
 - ▶ Peanut Butter/Jelly Time
 - ▶ Winner Winner/Chicken Dinner
 - ▶ I’ll Wait/(No instruction til quiet)
 - ▶ Count down/Thank those on task

WASTE PAPER

- ▶ Place waste paper in right-hand corner of desk. Teacher will collect waste paper.
- ▶ If you have used tissue, you may dispose of it and sanitize.
- ▶ Student may be selected to collect waste paper for the entire class.
- ▶ Waste paper may be collected as students exit class.



PENCILS / PAPER/ MATERIALS



- ▶ Students should report to class each day with all required materials (i.e. paper, pencil, text).
- ▶ Supplies may be provided by the school when necessary.
- ▶ Additional materials are provided in the Classroom Resource Center

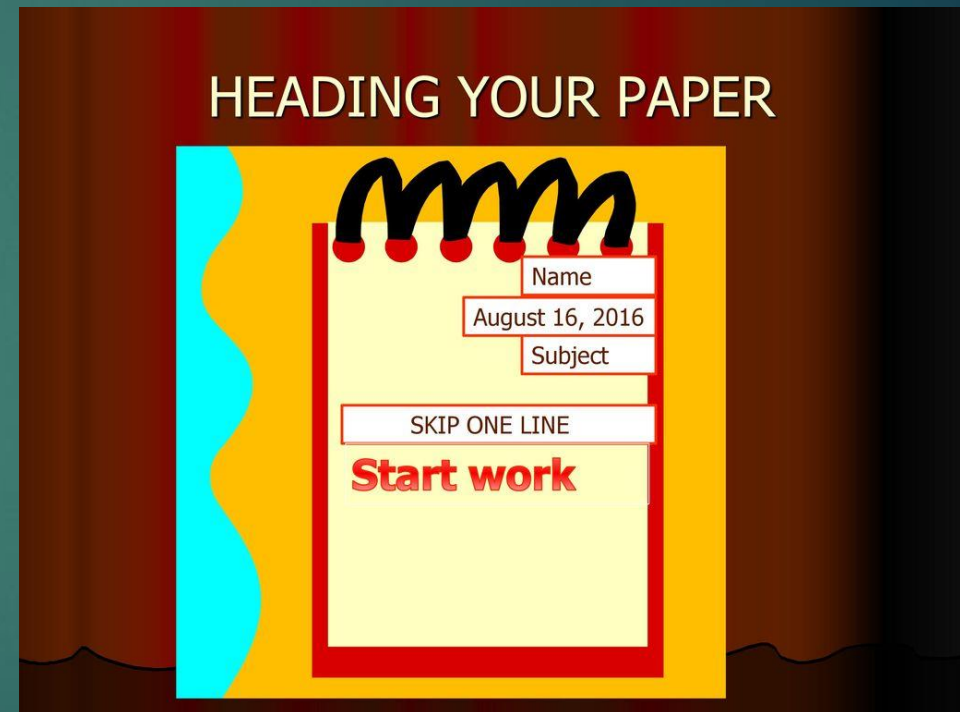
TURNING IN ASSIGNMENTS



- ▶ Turn in assignments to your class inbox or other designated area.
- ▶ Assignments should be turned in with required information:
 - ▶ Last Name, First Name
 - ▶ Class Period
 - ▶ Date

HEADING YOUR PAPER

- ▶ All work (including classwork, homework, writing assignments, quizzes, tests, projects, etc.) should include the following information:
 - ▶ Last Name, First Name
 - ▶ Class Period
 - ▶ Date
- ▶ Any work received with “No Name” will be posted for identification with a 10 -point deduction.



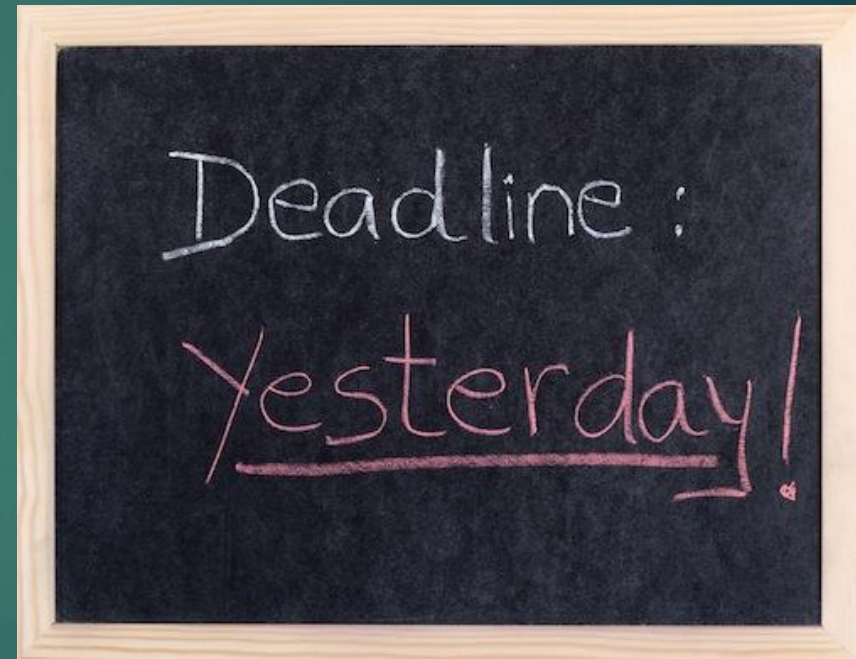
MOVING AROUND THE ROOM



- ▶ Students are not allowed to move around the classroom without permission.
- ▶ Students are not allowed to open the classroom door without permission.
- ▶ If tissue is needed, student may raise their hand, while covering their nose. Student may dispose of tissue, clean hands, and return to seat asap and quietly.

NOT TURNING IN WORK

- ▶ Assignments should be turned in on time.
- ▶ Additional time may be provided to complete assignments without penalty (case by case basis).
- ▶ Unexcused late assignments will be accepted, but possible points will be reduced drastically (so please turn in assignments on time).



EXPECTATIONS FOR INTERCOM



No talking is allowed during intercom communication.

EXPECTATIONS FOR GUESTS

- ▶ All classroom guests/visitors should be greeted and treated appropriately.
- ▶ If a guest is speaking with the teacher, students should remain quiet and continue working.



DISMISSAL

- ▶ Clean out desk/floor around you
- ▶ Sit Quietly and wait for Dismissal
- ▶ Students will be allowed to get book bags in groups of 6 or by next class location.
- ▶ Line up quietly and wait for dismissal.
 - Dismissed by classes (Holloway, Harrington, Cody, Hoffman)
- ▶ Have an awesome day!



TEACHER'S ABSENCE

- ▶ Students will be informed of all scheduled teacher absences.
- ▶ Students are expected to behave appropriately at all times and complete all assignments independently and quietly.
- ▶ Best-behaved class/classes will receive a special treat upon teacher's return.

Substitute Teachers



HALLWAY EXPECTATIONS



- ▶ No talking is permitted when walking in the hallways or while waiting to enter a classroom.
- ▶ All students should walk on the right-hand side of the wall at all times, while looking straight ahead.
- ▶ Students should walk in a straight line at all times, while traveling through the school hallways.
- ▶ Students should maintain a straight line, while waiting to enter a classroom for instruction.

IN THE SPOTLIGHT



- ▶ When a student, teacher or guest is presenting/speaking to the class, all students should be respectful and courteous at all times.
- ▶ Applaud appropriate and/or provide positive constructive support.
- ▶ Disrespectful behavior will not be tolerated at all.

GRADING SCALE

- ▶ Grading scale is located on Student Syllabus.
- ▶ Grading scale is located in classroom at the Starbucks News Café (Bulletin Board).
- ▶ Grading scale is located in the SCMS Student Handbook.

A = 90 - 100

B = 80 - 89

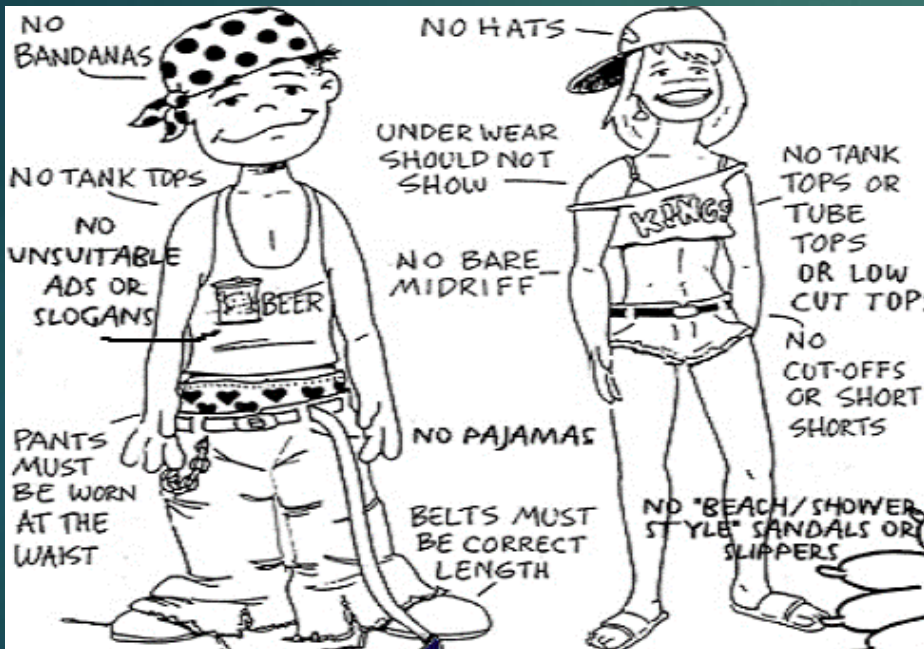
C = 75 - 79

D = 70 - 74

F = 69 - 0



DRESS CODE CHANGES



- ▶ All Dress Code provisions will be enforced daily.
- ▶ Change 1: Boys and girls are allowed to wear earrings as long as they do not interfere with students learning.
- ▶ Change 2: Slippers are not recommended

RESTROOM



- ▶ All students must exit the room
- ▶ Bathroom monitors line up first
- ▶ Girls line up quietly / boys line up quietly
- ▶ Voices off
- ▶ First four girls enter /first four boys enter
- ▶ All others listen for monitor directions.
- ▶ Exit bathroom/get water/line up quietly
- ▶ Line up on opposite side of hallway if not using the restroom or when finish.

RAISE YOUR HAND



- ▶ Eyes on teacher
- ▶ Voices off
- ▶ Hand raised up and still
- ▶ Do Not yell out/make noises/wave/point
- ▶ Wait for acknowledgement to speak
- ▶ Do not interrupt others